



Moldova

**REQUEST FOR QUOTATION (RFQ)**

NAME & ADDRESS OF FIRM:	DATE: <b>28 July 2010</b>
	REFERENCE:

Dear Sir / Madam:


You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 13 August 2010**.

Item	Generic Description [incl. Technical specifications, quality & safety standards, special features required]	Quantity
1.	<p><b>Vehicle 4x4</b>                      Left Hand Drive                      7 seats (including driver)                      Manufacture year: 2010                      Fuel type: diesel                      Engine: 2000-3000 cm<sup>3</sup>                      Output: min 140 HP                      Gearbox: Manual or automatic tiptronic                      Equipage: First aid kit; fire extinguisher, full-size spare wheel;                      Power windows, power steering;                      Fog lamps;                      Central locking remote control;                      Alarm system;                      "Bad roads" pack;                      ABS and Front and passengers airbags;                      Air conditioner or climate-control                      Rubber floor                      Fabric chairs (front and back)                      Small table included in the back of the car                      Heating on the windows and mirrors                      Additional features:                      CD-player</p>	1 (one) pc

CONDITIONS	
Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> CIP
Delivery Place	131, 31 August 1989 Street, MD-2012 Chisinau, Moldova
Payment Terms	100% upon delivery
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> Partial bids not permitted
Quantity change	<b>The UNDP reserves the right to modify the quantity by 25% of the tendered goods</b>
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services <a href="http://www.undp.org/procurement/operate.shtml">http://www.undp.org/procurement/operate.shtml</a>

<b>Please state</b>
Quantity discount and early payment discount:
Name and address of authorized service in Chisinau, Moldova
Details on any warranty/guarantee conditions:
Details on delivery period

<b>REQUIREMENTS</b>
<u>Language:</u> All documentation, including installation and operating manuals shall be in:
<input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> Others: Romanian
<b>QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:</b>
The quotation/offer shall contain the following: <ul style="list-style-type: none"> <li>• Company profile (general information about the company up to 2 pages, including info about authorised service);</li> <li>• Detailed description of the offered vehicle (including photos);</li> <li>• Quotation in MDL exclusive of VAT (other currencies shall be converted into MDL at the UN Operational Rate of Exchange on the day of competition deadline);</li> <li>• Statement or certificate of origin for the offered vehicle;</li> <li>• Additional information as requested under the "Please state" section;</li> <li>• Statement of adherence to UNDP General Terms &amp; Conditions and Payment &amp; Delivery Terms above.</li> <li>• Offers shall be presented in English or Romanian.</li> </ul>
<b>MINIMUM QUALIFICATION REQUIREMENTS:</b>
<ul style="list-style-type: none"> <li>• Minimum 3 years experience in the field;</li> <li>• Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above;</li> <li>• Availability of authorised service in Chisinau, Moldova;</li> <li>• Minimum 2 years warranty.</li> </ul>
Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

NAME, FUNCTIONAL TITLE: <b>Matilda Dimovska, Resident Representative a.i.</b>  Signature:  DATE: <u>29.07.2010</u>  CONTACT PERSON: Corneliu Martiniuc, JILDP Finance Associate ( <a href="mailto:corneliu.martiniuc@undp.org">corneliu.martiniuc@undp.org</a> ) CONTACT ADDRESS: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau  <b>SUBMISSION OF OFFERS:</b> Offers shall be marked with the note " <b>RfQ: Vehicle for JILDP</b> ". Offers shall reach the UNDP office not later than <b><u>13 August 2010, 16:30 (local time)</u></b> .  Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected. Incomplete offers shall not be examined.  a) Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to: <b>UNDP Moldova,  131, 31 August 1989 Street, MD-2012 Chisinau  Attention: Registry Office/Procurement</b> b) Offers sent electronically need to be addressed to the following e-mail address: <b><u>tenders-Moldova@undp.org</u></b>
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